

## Student Additional Information

## 2024 Work Placement

### STEP 1

Talk to your teacher at school, parent or guardian.

### STEP 2

Complete an expression of interest form and return it to [swl@grllen.com.au](mailto:swl@grllen.com.au)

### STEP 3

Participate in a face-to-face or phone interview with a project placement officer from GRLLLEN.

## IF YOU ARE SUCCESSFUL:

If you are successful, you will be required to provide the following (where applicable):

- Full covid vaccination certificate
- If over 18 years, a Working With Childrens Check
- If choosing a Building and Construction area, a current White Card

If selected you will receive an email with the following forms which will require you to complete and return to City of Greater Geelong before your placement:

- Police Check
- Reference Check
- City of Greater Geelong Handbook

Email for more info:  
[swl@grllen.com.au](mailto:swl@grllen.com.au)

Students with disabilities are strongly encouraged to apply for Work Experience Opportunities.